

REQUEST FOR REGISTRATION

(To be submitted by the allottee)

TO

Chief Executive Officer,
Central Government Employees Welfare Housing Organisation,
Janpath Bhavan, 6th Floor, 'A' Wing.,
Janpath,
New Delhi-110001

Sub : Request for Registration of Dwelling Unit No. _____ Housing Scheme _____

Dear Sir

The details of the undersigned and the allotted dwelling unit is as under:-

NAME _____
DESIGNATION _____ OFFICE _____
REGISTRATION NO. _____ NAME OF SCHEME _____
BLOCK NO. _____ FLAT NO. _____ FLOOR _____ CAR/SCOOTER PARKING NO. _____
CORRESPONDENCE ADDRESS _____

TELEPHONE NO. _____ MOBILE _____ EMAIL : _____

2. I understand that the cost by CGEWHO is tentative and accordingly I undertake to pay or receive the difference, if any, on completion of the final costing by CGEWHO.

I also inform you that I have raised the following loans to finance the said dwelling unit:

PARTICULARS	LOAN A/C NO	AMOUNT
House Building Advance	_____	_____
Loan from Banks (name of the Bank)	_____	_____
Loan from other financial institution (State the name of the institution)	_____	_____

4. I have checked the present address of the Bank/Financial Institution and request that the original title deeds of the property may please be sent to _____ (Head of the financial institution) at the following address under intimation to me:

OR

The loan availed by me mentioned above has already been repaid to the above mentioned institutions. No Dues Certificate No. _____ Dated _____ from all the institutions are attached.

OR

I did not avail any loan to finance this flat either from my Department or from any other Financial Institution.

Thanking you,

Yours faithfully,

Date

Signature of the beneficiary: _____

Name of the Beneficiary _____