



केन्द्रीय सरकारी कर्मचारी कल्याण आवास संगठन
Central Government Employees
Welfare Housing Organisation
(Ministry of Housing & Urban Poverty Alleviation, Govt. of India)

छठा तल, ए खण्ड, जनपथ भवन,
जनपथ, नई दिल्ली-110001
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No.T-111/9

31st January 2012

M/s

Sub: Supply of Ordinary Portland Cement for our Housing Project at Jagatpura, Jaipur
(Rajasthan)

Sir,

You are requested to submit your quotation for the supply of following:

Particulars of Item	Quantity	Rate/ MT (in Rs.)	Amount (in Rs)
Ordinary Portland Cement Grade -43 in 50 Kg bags Confirming to IS 8112-1989	500 MT		

2. Terms & Conditions:

a) Submission of Quotation –

i) Quotations should be submitted in a sealed envelope superscribed 'Supply of Ordinary Portland Cement' 'Jaipur Project' addressed to Chief Executive Officer, CGEWHO, 6th Floor, 'A' Wing, Janpath Bhawan, New Delhi – 110 001 so as to reach the office not later than **15.02.2012** at 1430 hrs. Manufacturers having major cement plants only need to apply. The offers of manufacturers having mini cement plants shall not be accepted.

ii) In order to avoid delay in transit, the suppliers are suggested to deliver the quotation in the office the Chief Executive Officer, CGEWHO, 6th Floor, 'A' Wing, Janpath Bhawan, Janpath, New Delhi – 110 001 .

- iii) Quotations received after 1430 hrs on **15.02.2012** will be treated late and are liable to be rejected.
- b) The rates should be quoted all inclusive FOR CGEWHO Project, at Jagatpura, Jaipur, (Rajasthan), including Sales Tax, VAT & other local taxes, Octroi, excise duties and other duties as applicable at Jaipur including loading, transportation, unloading and stacking at site. No components of rates should be sought extra over the quoted rates. The billing for the supply should be done from Rajasthan State only.
- c) The rates quoted should be firm for the period of supply of 3 months from the date of issue of supply order. However, any future increase/decrease in statutory taxes and levies shall be reimbursed to/recovered from you, as per actual on production of documentary evidence. Any other claim towards increase in Railway/ road freight or any other increase shall not be payable.
- d) Rate and amount shall be quoted both in figures and words.
- e) CGEWHO is not bound to accept the lowest or any quotation for whatsoever reason and reserve its right to accept or reject in whole or in part any or all the quotations received without assigning any reason.
- f) Responding firms must keep their quotations valid for a period of 45 days from the date of opening of the quotation.
- g) The CGEWHO shall be at liberty to alter the quantity of cement mentioned in the supply order by 25% (increase or decrease). The additional quantities if required shall be supplied in the same period as mentioned above.
- h) CGEWHO reserves the right to split the order between more than one party if desired without assigning any reason whatsoever. The quoted rates and terms and conditions should hold good for the reduced quantity of the order finally accepted.
- i) CGEWHO reserves the right to foreclose the supply order at any stage if so desired without assigning any reason whatsoever.
- j) Schedule of Delivery – The delivery of material will start immediately and shall be spread over 3 months from the date of issue of supply order. The schedule should be further co-ordinated with Project Manager, Jaipur at site. If the supplier fails to supply the material as per the schedule given by our Project Manager or defaults any of the conditions listed herein then the material shall be purchased by CGEWHO from the open market at the risk and cost of the supplier.

k) Test Certificate-Test certificate as per IS will have to be submitted alongwith the supplier's invoice/bill.

l) Inspection- The material supplied should conform to specifications both of quality and workmanship. The organisation has right to inspect, test and analyse any parts of the supplied materials in terms of the contract and the samples shall be taken jointly by the representatives of the Organisation and bidders representative. If the materials are not found to be as per the specified standards, the same shall be rejected and the testing charges shall have to be borne by bidder. The rejected materials will have to be replaced by bidder at bidders own cost within 7 days of issue of instructions in this regard. No compensation in this regard shall be admissible.

In case of failure to comply with the above conditions, the material shall be removed from the work site by the Organisation at bidders risk and cost. The cost of the rejected materials, on intimation, should be immediately refunded by bidder to the organisation with interest @ 15% p.a., failing which the same shall be adjusted against any payments due to bidder at this project or at any other project of CGEWHO. No claim, whatsoever, in this regard shall be entertained at any stage.

m) Payment: The bill towards each consignment shall have to be submitted to our Project Manager who will make 95% payment within 15 days of receipt of material/ bills at site in good condition after due checking and verification of the bills. The balance 5% shall be released on satisfactory completion of the total supply against the order, from the Head Office of CGEWHO.

n) Offer of any supplier who stipulates alterations to any of the conditions/ specifications laid down in the tender enquiry or imposes any new condition, is liable to be rejected.

o) Quotations shall be opened immediately after expiry of the time fixed for receipt of quotations. Intending suppliers who submit the quotations may choose to be present.

Yours faithfully,

(A.K.Purwani)
Dy. Director (Tech)
for Chief Executive Officer