

NOTICE INVITING EXPRESSION OF INTEREST

Central Govt Employees Welfare Housing Organisation, an autonomous body under Ministry of Housing & Urban Poverty Alleviation, Govt of India, a Society registered under Societies Registration Act 1860, invites expression of interest from reputed software development and consultancy firms to study the present software of the organization and give recommendation for updation to latest software, to develop, implement, maintain and give necessary training to our staff with respect to updated software. The detailed scope of work are available on our website www.cgewho.nic.in. The last date is 21 days from the date of publication of the advertisement in the newspaper.

2. The following may be displayed in the website.
 - A. Central Govt Employees Welfare Housing Organisation, an autonomous body under Ministry of Housing & Urban Poverty Alleviation, Govt of India, a Society registered under Societies Registration Act 1860, invites expression of interest from reputed software development and consultancy firms to study the present software of the organization and give recommendation for updation to latest software, to develop, implement, maintain and give necessary training to our staff with respect to updated software. The last date is 21 days from the date of publication of the advertisement in the newspaper.
 - B. The broad eligibility criteria for selection of software consultancy firm are detailed as under:-
 - i. The intending software consultancy firm should have minimum experience of 5 (five) years in providing software consulting and implementation services.
 - ii. The average turnover of the intending firm should be more than Rs.1 Crore (average of last 3 years and in each of the preceding two years) from software development and implementation business.
 - iii. The intending firm should have at least 3 techno-functional consultants experienced in ERP implementation with one of them should be qualified Chartered Accountant having experience in Updation in Financial Software.
 - iv. The firm must be registered with Service Tax Department.
 - v. The firm should furnish PAN for the purpose of TDS.
3. The adbroad scope of work to be uploaded in our website are as under:-
 - I. Sealed Tenders are invited on behalf of CEO, CGEWHO, New Delhi, hereinafter referred to as `CGEWHO` to study and give recommendation for updation to latest software, to develop, implement, maintain and give necessary training to our staff with respect to updated software.

- II. CGEWHO is operating on FOXPRO for DOS, Basic and Wordstar under Novell Netware 4.11. The proposed system should operate on Local Area Network (LAN) of CGEWHO with a part of it accessible through official website of CGEWHO.
- III. The consultancy firm should study the existing system and also prepare the complete road map for the entire project from start to finish including implementation and training.
- IV. The intending bidders should have
- a) The intending software consultancy firm should have minimum experience of 5 (five) years in providing software consulting and implementation services.
 - b) The average turnover of the intending firm should be more than Rs.1 Crore (average of last 3 years and in each of the preceding two years) from software development and implementation business.
 - c) The intending firm should have at least 3 techno-functional consultants experienced in ERP implementation with one of them should be qualified Chartered Accountant having experience in Updation in Financial Software.
 - d) The firm must be registered with Service Tax Department.
 - e) The firm should furnish PAN for the purpose of TDS.
- v) Interested bidders must submit their sealed bids using separate envelope for technical bid as well as financial bid. Each firm should submit an application fee of Rs.500/= in the form of Demand Draft drawn in favour of CEO, CGEWHO, payable at New Delhi. The word Technical Bid/Financial Bid should prominently be marked on the top of the each envelope. Sealed Quotation duly superscribed "QUOTATION FOR UPDATING THE EXISTING SOFTWARE" may be sent by post or by hand in CGEWHO at the following address:
- CENTRAL GOVT EMPLOYEES WELFARE HOUSING ORGANISATION
6TH FLOOR, 'A' WING, JANPATH BHAVAN, JANPATH
NEW DELHI – 110 001
PHONE : 23717249, 23355408, 23739722, FAX: 23717250
Email : cgewho@nic.in Website : www.cgewho.nic.in
- vi) The offer of the intending firm must be valid for acceptance for a period of four months.
- vii) The following has to be submitted with Technical Bid
- a) Copy of PAN/Service Tax No.
 - b) Balance Sheet for the year 2007-08, 2008-09, 2009-10 along with profit and loss statement.
 - c) A Self certificate that they have not been blacklisted by any Govt Dept/PSU.

- d) An acceptance to the terms and conditions of the tender duly signed by the authorized person of the tendering firm in token of having understood and accepted the same.
 - e) All the tendering firms must submit complete profile of the firm along with a list of their proprietors/partnership certificate.
 - f) Details of Govt Departments/PSU where similar projects have been completed.
- viii) After successful implementation of the programme the intending firm must give Annual Maintenance free of cost for a period of one year. Further, the firm has to quote the rate of AMC for next five year with a rider that CGEWHO is not bound to hire the firm for AMC after one year.
- ix) The tendering firm will comply with all data security and confidentiality regulations of CGEWHO. Any breach of this condition will render the entire contract as null and void.
- x) Pre updation/study of the system the tendering firm has to ensure security of the data and for any corruption in data, the tendering firm will be held responsible.
- xi) While quoting the rate the tendering firm will also submit their payment terms.
- xii) The organization in order to satisfy asset of the organization may conduct a spot enquiry or ask to furnish more detail to verify soundness, capability and viability of the firm.
- xiii) The financial bid will be evaluated on the basis of the total bid amount. Financial bid shall contain price bid only and no other document shall be enclosed with financial bid.
- xiv) The advertisement has already been released on 17.02.2011 in Indian Express. Accordingly the tender documents will be accepted by this office by 10th March 2011 upto 5.00 P.M.