



केन्द्रीय सरकारी कर्मचारी कल्याण आवास संगठन  
**Central Government Employees  
Welfare Housing Organisation**  
(Ministry of Housing & Urban Poverty Alleviation, Govt. of India)

छठा तल, ए खण्ड, जनपथ भवन,  
जनपथ, नई दिल्ली-110001  
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Janpath, New Delhi-110001  
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No. : T-109/10

21<sup>st</sup> July 2011

**Sub : Supply of Ordinary Portland Cement Grade 43 for our Housing Project at Avadi-Poonamalli Road, Paruthipattu, Chennai**

Sl No.	Particular of item	Quantity	Rate/MT (Rs.)	Amount (Rs.)
1	Ordinary Portland Cement Grade 43 in 50 kg bags conforming to IS 8112-1989	600 MT		

2. Terms & Conditions :

(a) Submission of Quotation -

- i) Quotations should be submitted in a sealed envelope superscribed 'Supply of Cement' addressed to Chief Executive Officer, CGEWHO, 6th Floor, 'A' Wing, Janpath Bhawan, New Delhi - 110 001 so as to reach this office not later than 09.08.2011 at 1430 hrs.
- ii) In order to avoid delay in transit, the suppliers are suggested to deliver the quotation personally and put the same in 'Quotation Box' kept for the purpose, in the office of Chief Executive Officer, CGEWHO, 6th Floor, 'A' Wing, Janpath Bhawan, Janpath, New Delhi - 110 001. The quotations received through Fax or any other open mode shall not be accepted and considered for any evaluation.
- iii) Quotations received after 1430 hrs on 09.08.2011 will be treated late and are liable to be rejected.

- b) The rates quoted shall be FOR CGEWHO Project, Avadi-Poonamalli Road, Paruthipattu, Chennai, including loading, transportation, unloading and stacking at site. The bill shall be originating from State of Tamil Nadu.
- c) The rates quoted shall include Tamil Nadu Govt Sales Tax, VAT and other taxes, Octroi, excise duties and other duties for supply of cement at Chennai. Details in this regard should be invariably submitted with your offer as to how much each component comprises of on the basic price. The rates quoted should be firm for the period of supply of 3 months. However, any future increase / decrease in statutory taxes and levies shall be reimbursed to you or payable by you, as per actuals on production of documentary evidence. However, no claim towards increase in Railway/ road freight and other increase shall be entertained. **Any offers received without inclusion of all taxes and duties shall be summarily rejected.**
- d) Rate and amount shall be quoted both in figures and words.
- e) CGEWHO is not bound to accept the lowest or any quotation for whatsoever reason and reserve its right to accept or reject in whole or in part any or all the quotations received without assigning any reason.
- f) Responding firms must keep their quotations valid for a period of 30 days from the date of opening of the quotation.
- g) The CGEWHO shall be at liberty to alter the quantity of cement mentioned in the supply order by 25% (increase or decrease). The additional quantities if required shall be supplied at the same period as mentioned above.
- h) The owner reserves the right to split the order between more than one party if desired without assigning any reason whatsoever. The quoted rates and terms and conditions should hold good for the reduced quantity of the order finally accepted.
- i) The owner reserves the right to foreclose the supply order at any stage if so desired without assigning any reason whatsoever.
- j) Schedule of Delivery - The delivery of material will start immediately and shall be spread over 3 months from the date of issue of supply order. The schedule should be further coordinated with Project Manager at site. If the supplier fails to supply the material as per the schedule given by our Project Manager or defaults any of the conditions listed herein then the material shall be purchased by CGEWHO from the open market at the risk and cost of the supplier.
- k) Test Certificate - Test certificate as per IS 8112-1989 / IS 1489-1996 (as applicable) will have to be submitted alongwith the supplier's invoice/ bill.

- l) Inspection - The material supplied should conform to specifications both of quality and workmanship. The organisation has right to inspect, test and analyse any parts of the supplied materials in terms of the contract and the samples shall be taken jointly by the representatives of the Organisation and bidders representative. If the materials are not found to be as per the specified standards, the same shall be rejected and the testing charges shall have to be borne by bidder. The rejected materials will have to be replaced by bidder at bidders own cost within 7 days of issue of instructions in this regard. No compensation in this regard shall be admissible.

In case of failure to comply with the above conditions, the material shall be removed from the work site by the Organisation at bidders risk and cost. The cost of the rejected materials, on intimation, should be immediately refunded by bidder to the organisation with interest @ 15% p.a., failing which the same shall be adjusted against any payments due to bidder at this project or at any other project of CGEWHO. No claim, whatsoever, in this regard shall be entertained at any stage.

- m) Payment - The bill towards each consignment shall have to be forwarded to Project Manager at Chennai, who will verify, pay 95% of due amount and forward the bill to this office. Balance 5% shall be released on completion of the total supply against the order from CGEWHO Head Office, Delhi.
- n) Offer of any supplier who stipulates alterations to any of the conditions/ specifications laid down in the tender enquiry or imposes any new condition, is liable to be rejected.
- o) Quotations shall be opened immediately after expiry of the time fixed for receipt of quotations. Intending suppliers who have submitted quotations may be present.
- p) The authorised agents/ suppliers/ stockist must ensure that the quotations are submitted by their Principal manufacturer or they should enclose a letter from the Principals authorising them to quote on behalf of the Principals.

Yours faithfully,

(Sanatan Ghosh)  
Asstt Director (Tech)  
for Chief Executive Officer